



Tuesday, August 2, 2016 **Day 1** (10 am – 6 pm)
Wednesday, August 3, 2016 **Day 2** (10 am – 4 pm)

Registration Check-In Process:

- Check-In at **Table 1** for those who **HAVE** already registered on-line.
- Check-In at **Table 2** for those who **HAVE NOT** registered on-line.
- All Parents proceed to **Table 3** mandatory Free and Reduced. There will be tables in the lobby for parents to fill out forms in order to turn them in to Table 3. (This only applies to those who think they will meet the income guidelines.
- New students proceed to building table(s) **(5, 7, or 8)** for your child's appropriate paperwork.
- **IF YOU REGISTERED YOUR CHILD OR CHILDREN ONLINE** prior to Registration please stop at Table 1 to make sure your online registration process is complete, then go to Table 3 for the mandatory Free and Reduced. (This step is critical for those who meet the income guidelines)
- **IF YOU HAVE NOT REGISTERED YOUR CHILD OR CHILDREN ONLINE** prior to today please proceed to Table 2 you must register at the computer before moving to Table 3 Mandatory Free and Reduced.
- After Stopping at Table 3 proceed to the building assigned table(s) **(5, 7, or 8)** for your child or children. You will receive specific building information along with a billing invoice.
- If you have any questions regarding immunizations, physicals or if your child has allergies or special dietary needs you will need to speak to the School Nurse at **Table 4**. Also, next to Table 4 is our new **Dental Safari Program**. Stop by and see what's new.
- If you want to enroll your child into Pre-school you can speak to Karen Downs **Table 10**
- If you have any questions regarding transportation or bus routes proceed to **Table 6**.
- If you plan to get a physical you will need to go to **Locker Room 9** the cost is \$40.00 for regular physical and \$35.00 for Sports Physical. Please bring cash or medical card and consider getting this done today after you finish the registration process. This is available for those children who require a school physical or sports physical. If you have any questions as to which physical to get, the regular physical overrides a sport physical. If you need both regular and sport you will need only a regular physical as it will be accepted for sports. We encourage you if required to get your physical today.
- Once you've collected all building information and collected your child's billing invoices, proceed to Check-Out **Table 11**. Please have your invoices ready. This will be the last stop in your registration process.
- If you have any questions or concerns please ask any assistant they will be happy to help you.
- Thank you for your patience during this registration process.

Rich Well
Vandalia C.U.S.D. #203